



Child Placement/Registration

Child's Name: _____ Name for Cubby Tag: _____ Date of Birth: _____

Parents/Guardians: _____ Siblings/Ages: _____

Address: _____ City: _____ Zip: _____

Email Address: _____ Phone: _____ Cell: _____

Permission to list your address/phone in the class directory? Yes: ___ No: ___

ALLERGIES OR SPECIAL CIRCUMSTANCES OF YOUR CHILD: _____

I/We _____ agree to enroll our child _____ in

The Learning Express Preschool, licensed by the State of Michigan. I/we understand that our registration fee of \$79 is non-refundable. I/we request to enroll our child in the following program:

_____ 3's Morning (9:15-11:30 am) _____ 4's Morning (9:15-12 noon) _____ Young 5's Morning (9:00-1:00 pm)

_____ 3's Afternoon (12:15-2:30 pm) _____ 4's Afternoon (12:45-3:30pm)

I/we agree to pay the Provider the following applicable monthly rate on the first of each month (August - May):

_____ 3's Program Rate of \$145/mo. _____ 4's Program Rate of \$185/mo. _____ 5's Program Five-day Rate of \$309/mo.

I/we also agree to pay any late or returned check fees. I/we understand that classes run from September – May for a period of 32 weeks. (Tuition is only calculated for the weeks in session and is divided into 10 equal payments for the lowest monthly cost. Tuition payments begin August 1st and end May 1st.

Any refund of prepaid and unused tuition can be obtained with a 30-day written notice. I/we agree to give the Provider a 30 day written notice in the event of enrollment drop or pay a penalty of one month's tuition as reasonable compensation.

I/we understand that Provider can terminate enrollment without notice if child's continued participation in the program creates a direct threat to the safety of other students, staff, or if tuition is more than 30 days past due.

I/we acknowledge that Provider will only release our child to those persons authorized on the Child Information Record or if the parent/guardian has sent a written, signed and dated note stating the emergency and who the child may be released to.

This contract constitutes the entire agreement among the parties to it and supersedes any prior understandings or agreements. Each party acknowledges and states that no representation, inducement or condition not set forth in the contract has been made or relied upon by either party. The laws of the State of Michigan govern this agreement

(continued on the other side)



Upon signing this agreement, The Learning Express Preschool (Provider) agrees to (at a minimum) abide by the following provisions of the Michigan Administrative Code:

R400.5106 Program Rule 106

1) A center must implement a developmentally appropriate program which shall include all of the following areas:

- a) Physical development, including large and small muscle activities.
- b) Social development, including communication skills.
- c) Emotional development, including positive self-concept.
- d) Intellectual development

2) The center shall provide the following activities daily:

- a) Quiet and active
- b) Individual, small and large group
- c) Large and small muscle
- d) Child initiated and staff initiated
- e) Not less than 30 minutes of developmentally appropriate emergent literacy activities

3) The center shall prepare for the week a daily guide relating to the program for each age group. The center shall post the guide in a conspicuous place or otherwise make available to parents.

4) A center shall permit the parents to visit the program for the purpose of observing their children at all times.

5) A center operating with children in attendance for 5 or more continuous hours per day shall provide for outdoor play, unless prevented by inclement weather conditions.

6) A center shall provide each child under school age in attendance for 5 or more continuous hours an opportunity to rest.

7) A center shall provide children less than 3 years of age with an opportunity to rest, regardless of the number of hours in care.

R400.5102 License Rule 102

2) A licensee shall have the following administrative responsibilities regarding staff:

- b) Develop and implement a written screening policy for all staff and volunteers, including parents who have contact with children.

Parent/Guardian Signature

Date Signed